

POTTER'S RANCH - FACILITIES GUIDELINE
(PLEASE GIVE COPY TO ALL ATTENDEES)

1. **CABIN PARKING** IS DESIGNATED FOR LOADING, UNLOADING AND SPECIAL NEEDS. **DO NOT BLOCK DRIVE.**
 2. **TOBACCO OR ALCOHOL** PRODUCTS ARE PROHIBITED ON RANCH PROPERTY.
 3. **FIREARMS OR WEAPONS** OF ANY KIND ARE PROHIBITED UNLESS PAINTBALL APPROVED.
 4. IN CONSIDERATION FOR OTHERS, **PETS** ARE NOT ALLOWED.
 5. **REMOVE MUDDY SHOES OR BOOTS** BEFORE ENTERING THE CABINS. A \$25.00 MINIMUM SERVICE FEE (PER CABIN) WILL BE INVOICED TO YOUR GROUP SHOULD THE RANCH BE REQUIRED TO DO EXCESSIVE CLEANING.
 6. GUESTS ARE RESPONSIBLE FOR ANY **PROPERTY DAMAGE.**
 7. HANG **WET TOWELS** ON BARS OR PLACE IN HAMPERS. DO NOT LEAVE ON FLOOR OR FURNITURE
 8. DO NOT TAPE ANYTHING TO CABIN WALLS. (A FEE WILL BE ASSESSED FOR **DAMAGE TO WALLS.**)
 9. **ALL FURNISHINGS** ARE THE PROPERTY OF POTTER'S RANCH AND SHOULD REMAIN IN THE CABINS.
 10. MAINTENANCE BUILDINGS, PRIVATE STAFF RESIDENCES AND OTHER RANCH BUILDINGS AND EQUIPMENT ARE FOR **STAFF USE ONLY,** UNLESS DESIGNATED OTHERWISE.
 11. ADVISE STAFF OF ANY **REPAIR OR REPLACEMENT ITEMS** DISCOVERED DURING YOUR VISIT.
 12. WE REQUEST THAT **NO FOOD OR BEVERAGES** (SNACKS, SODA, ETC.) BE BROUGHT INTO THE LODGE OR BEDROOMS.
 13. WE OFFER FULL SERVICE **MEALS,** BEVERAGES AND SNACK BREAK ITEMS AT REASONABLE PRICES.
 14. **CEDAR CABIN KITCHENS** ARE DESIGNATED AS LIGHT SERVICE ONLY; SNACKS, BEVERAGES, HEAT AND SERVE TYPE FOODS. GUESTS ARE ASKED TO LIMIT FOOD TO THE KITCHEN AREA. ALL DISHES, SILVERWARE, POTS AND PANS, ETC., WHICH ARE USED MUST BE WASHED, DRIED AND RETURNED TO CUPBOARDS. A \$25.00 SERVICE FEE (PER CABIN) WILL BE INVOICED TO YOUR GROUP SHOULD POTTER'S RANCH BE REQUIRED TO DO EXCESSIVE CLEANING.
- PLEASE DON'T HESITATE TO LET US KNOW YOUR NEEDS. WE WILL TRY TO MEET THEM WHENEVER POSSIBLE.

*Potter's Ranch exists to promote the Kingdom of God and the life principles contained in the Bible,
with Christ as our example.*

IN CASE OF AN EMERGENCY, DIAL 911
BUSINESS OFFICE (8:00 AM-5:00 PM M-F 8:00 am-4:30pm Saturday) (859) 586-5475

AFTER BUSINESS HOURS CALL (859) 538-3777

THANK YOU FOR HELPING KEEP POTTER'S RANCH FACILITIES CLEAN & UPDATED

COORDINATOR SIGN: _____
RETURN WITH SERVICE AGREEMENT & WORKSHEET

DATE: _____